



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF MENTAL HEALTH**

**VACANCY ANNOUNCEMENT**

<b>ANNOUNCEMENT NO:</b> MHA-09-79	<b>POSITION:</b> Supervisory Medical Officer (Psychiatry)
<b>POSITION SERIES:</b> MS-0602	<b>POSITION GRADE:</b> MD5
<b>OPENING DATE:</b> 7/23/09	<b>CLOSING DATE:</b> 7/29/09
<b>IF "OPEN UNTIL FILLED" FIRST SCREENING DATE:</b>	<b>SALARY RANGE:</b> \$159,650 - \$190,550 per annum
<b>WORKSITE:</b> 64 New York Avenue, N.E. Washington, D.C. 20002	<b>TOUR OF DUTY:</b> 8:30 a.m.- 5:00 p.m. Monday-Friday
<b>PROMOTION POTENTIAL:</b> None	<b>AREA OF CONSIDERATION:</b> Department-Wide Only
<b>AGENCY:</b> DMH/Mental Health Authority	<b>NO. OF VACANCIES:</b> One (1)

**DURATION OF APPOINTMENT:** MANAGEMENT SUPERVISORY SERVICES

( ) This position IS in the collective bargaining unit represented by \_\_\_\_\_ and you may be required to pay an agency service fee through an automatic payroll deduction.

(X) This position IS NOT in a collective bargaining unit.

**RESIDENCY REQUIREMENT:** A person applying for a position in the Career Service, Educational Service, Management Supervisory Service, a line attorney position in the Legal Service (Series 905), or an attorney position in the Excepted Service (Series 905) who is a bona fide District resident, AT THE TIME OF APPLICATION for the position, may be awarded a 10-point residency preference over non-District applicants, unless the person declines the preference points. If selected, the person shall be required to present no less than 8 proofs of bona fide District residency and maintain such residency for 7 consecutive years from the effective date of the appointment. Failure to maintain bona fide District residency for the 7-year period will result in forfeiture of employment.

Pursuant to Title II of DC Law 15- 353, "The Child and Youth, Safety and Health Omnibus Amendment Act of 2004, as amended", the individual selected to fill this position will, as a condition of employment, be required to complete a Criminal Background and/or Traffic Record Check. Employment with the Department of Mental Health is subject to satisfactory findings.

**BRIEF DESCRIPTION OF DUTIES:** Incumbent serves as the Associate Chief Clinical Officer for Child and Youth, Mental Health Authority. Provides overall leadership and management, including policy formulation, of psychiatric programs operated by DMH, Mental Health Authority for children and youth. Directs the activities of Psychiatrists, General Medical Officers, licensed mental health clinicians and credentialed staff. Assures adherence to legal and ethical practices and certification requirements. Serves as principal advisor to the Chief Clinical Officer on medical affairs and provides policy guidance and advice to top management officials in DMH. Assures timely responses to Court Ordered psychiatric assessments. Provides input and technical support as required to the Deputy Director of Programs and Policy regarding mental health programs and services for children and youth. Works closely with DMH Child and Youth Services Director, the District of Columbia Superior Court, Family Court to assess needs of emergency psychiatric hospitalization and for placement in residential treatment. Prepares testimony for budget hearings, and serves as subject matter expert in answering questions regarding expenditures and service needs. Supervises medical staff and provides current information concerning the latest advances in the treatment of the mentally ill. Reviews all unusual incident reports, ensuring completeness and accuracy in compliance with Department of Mental Health policies. Develops policies and monitors standards of medical care based upon best practices, state-of-art models, and regulatory standards. Identifies developmental and training needs of employees and approves training.

**QUALIFICATIONS REQUIREMENT:** Applicants must meet the following requirements:

1. Graduation with a degree of Doctor of Medicine from the United States Medical school listed as approved by the Council of Medical Education of Hospitals American Association in the list published for the year of the applicant's graduation;
2. A current, permanent, and full unrestricted District of Columbia license to practice medicine;
3. Completion of an approved full, rotating or mixed internship;
4. Completion of an approved residency program;
5. Certification in Psychiatry by the American Board of Psychiatry and Neurology or its equivalent
6. Certification in Child and Adolescent Psychiatry by the American Board of Psychiatry and Neurology; and

**In addition to meeting the basic requirements, this position requires one (1) year of experience equivalent to the next lower grade level.**

**SELECTIVE PLACEMENT FACTOR(S):**

**Note:** It is desirable that applicants have managerial experience in directing psychiatric services and supervising medical staff. It is also desirable that applicants have completed an approved residency/fellowship in Child Psychiatry.

## SUBMISSION OF RANKING FACTORS

The following ranking factors will be used in the evaluation process. All applicants MUST respond to the ranking factors. Please describe specific incidents from your experience that show evidence of the level at which you meet the ranking factors that have been determined to be of importance for the position for which you are applying. You may refer to any experience, education, training, awards, outside activities, etc., that indicate the degree to which you possess the job-related knowledge, skills, and abilities described in the ranking factors. The information given in response to the ranking factors should be complete and accurate to the best of your knowledge. FAILURE TO RESPOND TO ALL RANKING FACTORS MAY ELIMINATE YOU FROM CONSIDERATION.

### RANKING FACTORS

1. Knowledge of a wide range of psychiatric theories, practices, and techniques used in diagnosis and treatment of mentally ill children and youth including current knowledge of psych-pharmacological treatment. Knowledge in reducing use of medication and avoiding use of poly-pharmacy in children and youth.
2. Ability to work effectively with consumers and colleagues, including colleagues employed by the Department and those colleagues working in community agencies and community hospitals.
3. Ability to formulate, implement and monitor policies and procedures necessary in the practice of child psychiatry including ability to provide emergency care, detainees within the juvenile justice system.
4. Ability to work effectively with judges and other officers of the court and representatives of the child welfare and juvenile justice system to provide the most appropriate care in the least restrictive environment.
5. Ability to collect, analyze, and interpret human growth and developmental data in order to develop and implement plans and make difficult decisions pertaining to the care of children and youth.
6. Ability to perform the full range of managerial and supervisory duties such as identifying training needs, providing training and coaching services as appropriate, delegating authority, continuity of services and evaluating performance of personnel.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE WILL BE ALLOWED AS DEFINED BY OPM'S X-118 QUALIFICATIONS STANDARDS. HOWEVER, IN ORDER TO RECEIVE CREDIT YOU MUST SUBMIT OFFICIAL PROOF OF EDUCATIONAL ATTAINMENT WITH YOUR APPLICATION. TIME-IN-GRADE REQUIREMENTS ARE APPLICABLE. APPLICANTS CLAIMING VETERANS PREFERENCE MUST SUBMIT OFFICIAL PROOF WITH THE APPLICATION.

APPLICATIONS SUBMITTED FOR CONSIDERATION WILL NOT BE RETURNED TO THE APPLICANT, EXCEPT THAT APPLICATIONS RECEIVED OUTSIDE THE AREA OF CONSIDERATION OR AFTER THE CLOSING DATE WILL BE RETURNED WITHOUT ACTION.

**HOW TO APPLY:** ALL APPLICANTS, INCLUDING DEPARTMENTAL EMPLOYEES AND OTHER D.C. GOVERNMENT EMPLOYEES, MUST SUBMIT THE DISTRICT OF COLUMBIA GOVERNMENT EMPLOYMENT APPLICATION, DC 2000. SELECTION (S) FROM THIS VACANCY ANNOUNCEMENT PENDING CLEARANCE THROUGH PRIORITY PLACEMENT PROGRAMS. "A NON-COMPETITIVE SELECTION OF A CANDIDATE ON THE AGENCY'S REEMPLOYMENT PRIORITY LIST OR THE DISPLACED EMPLOYEE'S PRIORITY LIST WILL RESULT IN CANCELLATION OF THIS VACANCY ANNOUNCEMENT."

**WHERE TO APPLY:** DEPARTMENT OF MENTAL HEALTH  
DIVISION OF HUMAN RESOURCES  
64 NEW YORK AVENUE, NE, 5<sup>th</sup> Floor  
WASHINGTON, D.C. 20002  
ATTN: Cynthia Hawkins (202) 673-6445  
FACSIMILE: (202) 673-4386

IN ACCORDANCE WITH THE D. C. HUMAN RIGHTS ACT OF 1977, AS AMENDED, D. C. CODE SECTION 1-2501 et seq. ("THE ACT") THE DISTRICT OF COLUMBIA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, MARITAL STATUS, PERSONAL APPEARANCE, SEXUAL ORIENTATION, FAMILIAL STATUS, FAMILY RESPONSIBILITIES, MATRICULATION, POLITICAL AFFILIATION, DISABILITY, SOURCE OF INCOME, OR PLACE OF RESIDENCE OR BUSINESS. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. DISCRIMINATION IN VIOLATION OF THE ACT WILL NOT BE TOLERATED. VIOLATORS WILL BE SUBJECT TO DISCIPLINARY ACTION.

**SALARY REDUCTION OF REEMPLOYED ANNUITANTS:** An individual selected for employment in the District government on or after January 1, 1980, who is receiving an annuity under any District government civilian retirement system, shall have his or her pay reduced by the amount of annuity allocable to the period of employment.

**OFFICIAL JOB OFFERS ARE MADE ONLY BY THE DEPARTMENT OF MENTAL HEALTH, DIVISION OF HUMAN RESOURCES.**

**DRUG-FREE WORKPLACE ACT OF 1988.** "Pursuant to the requirements of the Drug-Free Workplace Act of 1988, the individual selected to fill this position will, as a condition of employment, be required to notify his or her immediate supervisor, in writing, no later than five days after conviction of or plea of guilty to a violation of any criminal drug statute occurring in the workplace."

